

How to Produce All Project Reports in One Action

All Electrical Designer Users

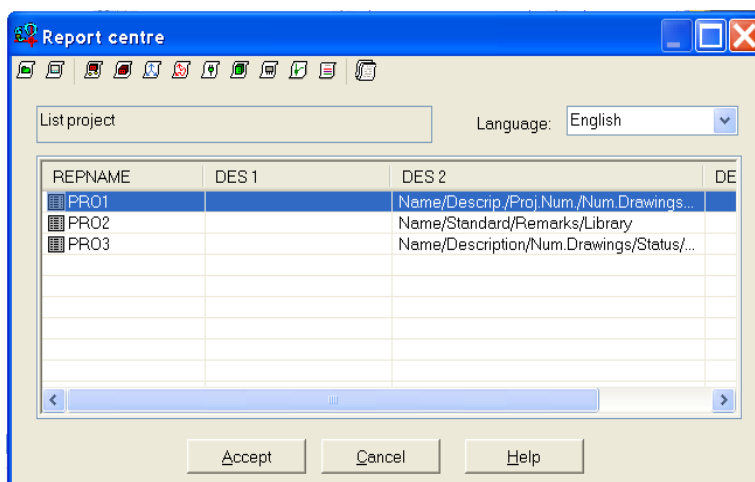


The report centre can be accessed from the Electrical Designer Project Manager. The report centre is where all Electrical Designer reports are stored. Bills of materials, parts lists, label lists are all accessible from this command.

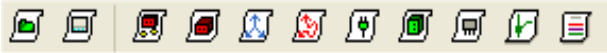
It allows users to set up report groups that can be run at anytime at the touch of a button, to ease the creation of project supporting documentation during the design process.

As an example, the shop floor or the manufacturing department would require a different set of reports to a customer who in turn would require a different set of reports to a purchasing or procurement department. In addition, users may wish to set up a report group for each specific customer therefore standardizing on the reports for a customer that an engineer can provide.

The following dialogue will be displayed:





Each report type such as Bills of Materials can be accessed from this command. Hovering over each icon will show a tool tip explaining the report types.



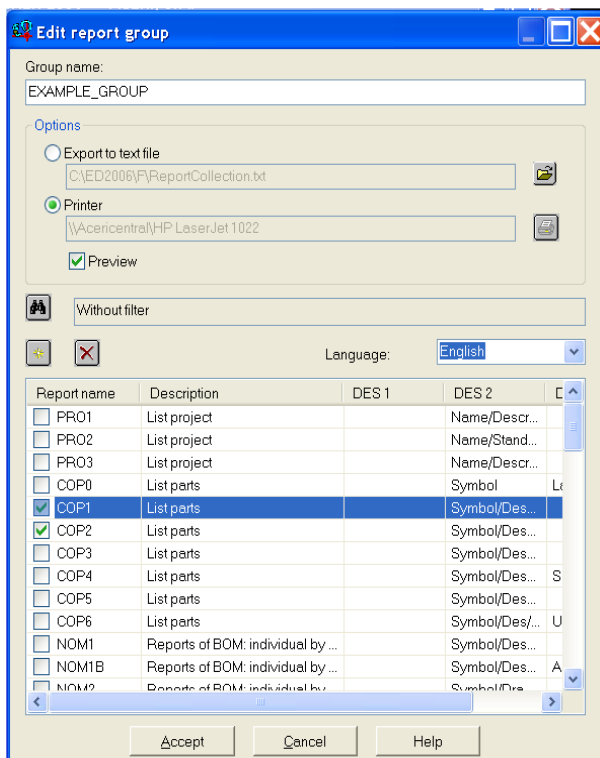
When an icon is selected a different list of reports will be shown

REPNAME	DES 1	DES 2
PRO1		Name/Descrip./Proj.Num./Num.Drawings...
PRO2		Name/Standard/Remarks/Library
PRO3		Name/Description/Num.Drawings/Status/...


Report Groups can be created by selecting the icon .

To create a new group, select the icon .

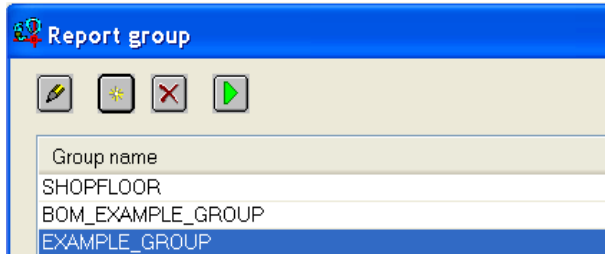
The following dialogue will be shown:




A group name has to be assigned (e.g. EXAMPLE_GROUP). N.B. No spaces or control characters are allowed.

Tick each report that you wish to print as shown. When highlighting a report, you can alter the filter selection just for that specific report by selecting . After you have ticked the necessary reports, select *Accept*.

The report group will now be listed:



Select the play button  to execute the production of the reports.