

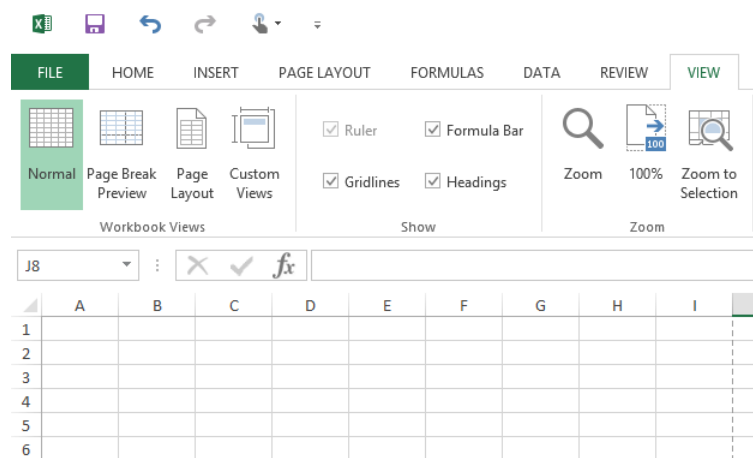
Creating Reports with a Company Standard Header


AutoCAD Electrical 2015

Any report can be produced as an ASCII, CSV, XLS, MDB or XML. When exporting to Microsoft Excel, the reports look bland. Customers will often copy the data of the outputted Excel file and paste in a template. However AutoCAD Electrical has a template (XLT) for Excel outputted documents. This is called wd_template.XLT and is held in the following directory:


C:\Program Files\Autodesk\AutoCAD 2015\Acade\Support\en-US\


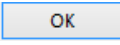
Locate this using Windows Explorer and open the file using Microsoft Excel (2000 >).





Select the *File* ribbon tab >  *Page Layout*


Locate this using Windows Explorer and open the file using Microsoft Excel (2000 >). You can right click over a column header and change the column width. You can change the margins, the print area and where a page break may be.


You can right click on the  at the top left of the columns and rows > Format Cells > Font and change the default font from Arial as an example to something else e.g. Calibri.


You can select the option Page Layout ribbon tab >  *Print Titles* and define *Row1* so that the column headers are repeated at the top of each page. Select  to close the dialogue.

A Header and Footer can also be added. Select the *Insert* ribbon tab >  *Header & Footer*

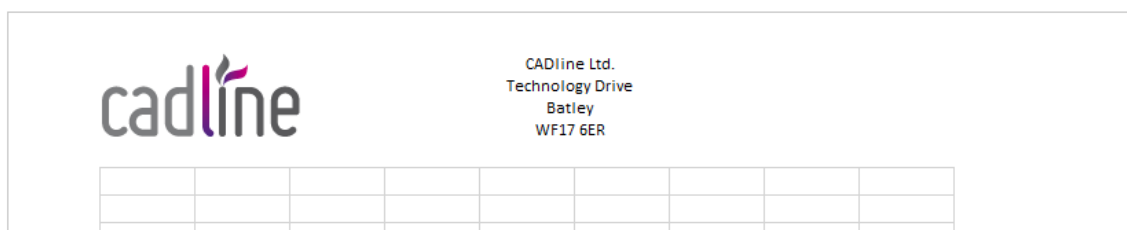
Select  *Picture* to add a company logo

Select  *Format Picture* to format the picture e.g. size and transparency

Select  *Page Number* to add a page number

Select  *Number of Pages* to add the number of pages

The header and footer is split into three sections. The left section is always left justified, the middle is centre justified and the right section is right justified.



Save the file when finished. Dependent upon your administrative privileges you may not be able to save to a C:\Program Files\ sub-directory and may need your IT administrator to do this.



Now when you run a report and export to Microsoft Excel (XLS), the reports will be in your revised template style!

cadline		CADline Ltd. Technology Drive Batley WF17 6ER			
TAG	MANUFACTURER	CATALOGUE	DESC	SHEET	GRID REF
Q1	TELEMECANIQUE	GV2ME20	MOTOR CIRCUIT BREAKER GV2-ME - 13-18 A - 3P 3D - THERMOMAGNETIC TRIP UNIT	2	2B
H1	TELEMECANIQUE	XB4BV33	ROUND PILOT LIGHT Ø22 - IP 65 - GREEN - BULB BA 9S - 120V - LUGS	3	4E
Q4	TELEMECANIQUE	LC1D09106F7	CONTACTOR LC1-D - 3P - AC-3 440V 9A - COIL 110VAC	3	3E
S1	AB	800EM-LM4	ILLUMINATED PUSH BUTTON - MUSHROOM	3	3D
S1	AB	800E-2DLSR	800E POWER MODULE / LATCH		
S1	AB	800E-2X01	800E CONTACT BLOCK		
S2	TELEMECANIQUE	XB4BA31	GREEN PUSHBUTTON Ø22 - FLUSH SPRING RETURN - 1NO	3	3D
PLC1	AB	1746-1B8	1746 SLC PLC DIGITAL DC INPUT MODULE	5	2E
X1	WEIDMULLER	1020000000	STANDARD DESIGN TERMINAL BLOCK - WDU 2.5	2	2D
X1	WEIDMULLER	1010000000	STANDARD DESIGN PROTECTIVE CONDUCTOR TERMINAL - WPE 2.5	2	3D
X1	WEIDMULLER	1011100000	DISCONNECT TEST TERMINAL - WTR 2.5	5	2C
W1	BELDEN	83351	MULTI-CONDUCTOR CABLE	2	2E